

# Pine-Strawberry Water Improvement District (“PSWID”)

## PUBLIC NOTICE AND AGENDA

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the PSWID Board of Directors, members of the District, and the general public that the District will hold a **REGULAR meeting** of the Board of Directors at the following time and place:

**Thursday, February 16, 2017 at 6:00 P.M. at the PSWID Administrative Office,  
6306 W. Hardscrabble Mesa Rd., Pine, Arizona 85544**

*The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District’s attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.*

*NOTE: Any person is permitted and encouraged to speak on any of the following agenda items. If you wish to speak on any below agenda item, please fill out the blue card from the sign-in table and hand it to the Secretary. When the Board considers the agenda item, you will be called to provide your comments. Please see further procedures and limitations on public comments below.*

### Agenda for the Meeting

#### 1. CALL TO ORDER

#### 2. PLEDGE OF ALLIGANCE

#### 3. ROLL CALL OF BOARD MEMBERS / DECLARATION OF QUORUM

#### 4. CALL FOR MOTION TO APPROVE MINUTES OF THE FOLLOWING MEETING(S):

December 15, 2016  
January 5, 2017  
January 19, 2017  
February 2, 2017

#### 5. REPORTS TO THE BOARD:

a. Chairman’s Report	Maher Hazine
b. Office Manager’s Report	Karen Killen
c. Treasurer’s Report	Sharon Hillman
d. Secretary’s Report	Larry Bagshaw

#### 6. CONSENT AGENDA:

All items contained on the Consent Agenda are considered to be routine or have previously been reviewed by the Board and will be voted on a by a single motion. There will be no separate discussion of these items unless a Board member so requests, in which event the agenda item will be removed from the Consent Agenda and considered separately immediately following the Consent Agenda.

- Support Services Committee
- Water Enhancement Committee
- Customer Service Issues Update
- Contract Field Manager’s Report

#### 7. CONSIDERATION AND DISCUSSION OF GENERAL UNSCHEDULED COMMENTS FROM THE PUBLIC.

Those wishing to address the Board need not request permission in advance. Any such remarks shall be addressed to the Board as a whole and not to any member thereof. Such remarks shall be limited to three (3) minutes unless additional time is granted by one or more of the Board members. At the conclusion of the unscheduled comments, individual members of the Board may respond (but not discuss) to the item addressed at the discretion of the Chairman, or they may ask staff to review the matter or ask that the matter be placed on a future agenda. The Chairman of the meeting may limit the number and length of public comments in order to maintain a reasonable meeting schedule.

- 8. RECEIVE AN UPDATE RELATED TO REVISIONS TO THE DISTRICT'S RULES AND REGULATIONS AS APPROVED ON 1/19/2017.** Rus Brock
  
- 9. DISCUSS AND TAKE POSSIBLE ACTION REGARDING THE EMPLOYEE/OFFICE HOLIDAYS IN THE EMPLOYEE HANDBOOK.** Sharon Hillman
  
- 10. DISCUSS AND TAKE POSSIBLE ACTION REGARDING AMENDING THE EMPLOYEE HANDBOOK REGARDING HOLIDAY PAY RULES AND THE ALLOWABLE SICK LEAVE AND VACATION CARRY OVER TIME.** Sharon Hillman
  
- 11. DISCUSS AND TAKE POSSIBLE ACTION REGARDING REVISING OFFICE MANAGER'S OFFER LETTER RELATED TO HOLIDAY PAY** Sharon Hillman
  
- 12. DISCUSS AND TAKE POSSIBLE ACTION REGARDING THE CONTRACT WITH EUSI FOR DISTRICT MANAGER SERVICES** Rus Brock
  
- 13. DISCUSS AND TAKE POSSIBLE ACTION RELATED TO STATUS, PRIORITIZATION AND FUNDING OF CAPITAL PROJECTS** Bob Arbutnot
  
- 14. IDENTIFY POTENTIAL AGENDA ITEMS FOR THE NEXT SCHEDULED BOARD OF DIRECTOR'S MEETING ON MARCH 16, 2017**

#### **MOTION TO ADJOURN**

*PERSONS WITH DISABILITIES: If any disabled person needs any type of accommodation, please notify the PSWID prior to the scheduled meeting time by calling 928-476-4222.*

*EXECUTIVE SESSIONS: After voting to do so, the Board may go into executive session at any time during this scheduled meeting for consideration of items included on the above agenda if the topics to be discussed meet the requirements of ARS 38.431.02 (a), (1), (3) and/or (5). Additionally, the Board may, during this meeting call for an executive session to be held at a future time after this meeting. Per ARS 38.431.03, executive sessions are closed to the public and only the following seven category topics are permitted to be discussed: 1) Personnel Matters; 2) Discussion of Confidential Records; 3) Legal Advice from attorney; 4) Litigation, Contract Negotiations, and Settlement Discussions with attorney; 5) Discussions with designated Representatives Regarding Salary Negotiations; 6) International, Interstate and Tribal Negotiations; and 7) Purchase, Sale or Lease of Real Property.*