

Pine Strawberry Water Improvement District ("PSWID")

PUBLIC NOTICE AND AGENDA

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the PSWID Board of Directors, members of the District, and the general public that the District will hold a

REGULAR MEETING

of the Board of Directors at the following time and place:

Thursday, April 20, 2017 at 6:00 P.M. at the PSWID Administrative Office, 6306 W. Hardscrabble Mesa Rd., Pine, Arizona 85544

The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

NOTE: Any person is permitted and encouraged to speak on any of the following agenda items. If you wish to speak on any agenda item below, please fill out the blue card from the sign-in table and hand it to the Secretary. When the Board considers the agenda item, you will be called to provide your comments. Please see further procedures and limitations on public comments below.

Agenda for the Meeting

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL OF BOARD MEMBERS / DECLARATION OF QUORUM

4. CALL FOR MOTION TO APPROVE MINUTES OF THE FOLLOWING MEETING(S):

March 16, 2017

5. REPORTS TO THE BOARD:

a	Chairman's Report	Maher Hazine
b	Treasurer's Report	Sharon Hillman
c	Secretary's Report	Larry Bagshaw
d	District Manager's Report	Greg Smith

6. CONSENT AGENDA:

All items contained on the Consent Agenda are considered to be routine or have previously been reviewed by the Board and will be voted on a by a single motion. There will be no separate discussion of these items unless a Board member so requests, in which event the agenda item will be removed from the Consent Agenda and considered separately immediately following the Consent Agenda.

- Support Services Committee
- Water Enhancement Committee
- Customer Service Issues Update
- Contract Field Manager's Report

7. CONSIDERATION AND DISCUSSION OF GENERAL UNSCHEDULED COMMENTS FROM THE PUBLIC.

Those wishing to address the Board need not request permission in advance. Any such remarks shall be addressed to the Board as a whole and not to any member thereof. Such remarks shall be limited to three (3) minutes unless additional time is granted by one or more of the Board members. At the conclusion of the unscheduled comments, individual members of the Board may respond (but not discuss) to the item addressed at the discretion of the Chairman, or they may ask staff to review the matter or ask that the matter be placed on a future agenda. The Chairman of the meeting may limit the number and length of public comments in order to maintain a reasonable meeting schedule.

8. OLD BUSINESS

- I. **DISCUSS AND TAKE POSSIBLE ACTION REGARDING DISTRICT MANAGER'S AUTHORITY** Maher Hazine
- II. **DISCUSS AND TAKE POSSIBLE ACTION REGARDING ESTABLISHING POLICIES AND PROCEDURES FOR DEALING WITH CHANGE ORDERS OF CAPITAL IMPROVEMENT PROJECTS** Maher Hazine
- III. **DISCUSS AND TAKE POSSIBLE ACTION REGARDING STEPS FOR CHANGING EXISTING COMMERCIAL PROPERTIES FROM CURRENT RESIDENTIAL RATE TO COMMERCIAL RATE** Rus Brock / Greg Smith
- IV. **DISCUSS AND TAKE POSSIBLE ACTION REGARDING BUDGET ADOPTION PROCESS AND GOALS FOR FY2017/2018** Sharon Hillman / Greg Smith
- V. **DISCUSS AND TAKE POSSIBLE ACTION RELATED TO STATUS, PRIORITIZATION AND FUNDING OF FUTURE CAPITAL PROJECTS** Greg Smith / Maher Hazine

9. NEW BUSINESS

- I. **DISCUSS AND TAKE POSSIBLE ACTION REGARDING McCLENDON WM EXTENSION CHANGE ORDERS.** Greg Smith / Danny Zamora
- II. **DISCUSS AND TAKE POSSIBLE ACTION REGARDING REQUEST BY PINE CREEK RESORT FOR RELIEF ON THEIR PAST DUE ACCOUNT BALANCE** Maher Hazine / Greg Smith
- III. **DISCUSS AND TAKE POSSIBLE ACTION REGARDING POSSIBLE UPGRADES TO THE DISTRICT'S SERVER AND OPERATING SYSTEMS** Greg Smith / Scott Moody (Smart Systems)
- IV. **DISCUSS AND TAKE POSSIBLE ACTION REGARDING CHANGES TO EMPLOYEE'S HEALTH INSURANCE AND LIFE INSURANCE BENEFITS** Greg Smith
- V. **DISCUSS AND TAKE POSSIBLE ACTION REGARDING CREDIT CARD POLICY** Sharon Hillman
- VI. **DISCUSS AND TAKE POSSIBLE ACTION REGARDING ANNUAL FINANCIAL STATEMENTS AND REPORT ON INTERNAL CONTROL AND ON COMPLIANCE** Sharon Hillman

VII. DISCUSS AND TAKE POSSIBLE ACTION REGARDING HOW ESTIMATED WATER USAGE IS CALCULATED AND WHEN ADJUSTMENTS MIGHT BE WARRANTED BASED ON PREVIOUS ESTIMATED BILLINGS. Rus Brock

VIII. DISCUSS AND TAKE POSSIBLE ACTION REGARDING SOLICITATION (RFQ) FOR FY2017/18 AUDITOR SERVICES Rus Brock

10. IDENTIFY POTENTIAL AGENDA ITEMS FOR THE NEXT SCHEDULED BOARD OF DIRECTORS MEETING ON MAY 18, 2017

11. MOTION TO ADJOURN

PERSONS WITH DISABILITIES: If any disabled person needs any type of accommodation, please notify the PSWID prior to the schedule meeting time by calling 928-476-4222.

EXECUTIVE SESSIONS: After voting to do so, the Board may go into executive session at any time during this scheduled meeting for consideration of items included on the above agenda if the topics to be discussed meet the requirements of ARS 38.431.02 (a), {1}, {3} and/or (5). Additionally, the Board may, during this meeting call for an executive session to be held at a future time after this meeting. Per ARS 38.431.03, executive sessions are closed to the public and only the following seven category topics are permitted to be discussed: 1) Personnel Matters; 2) Discussion of Confidential Records; 3) Legal Advice from attorney; 4) Litigation, Contract Negotiations, and Settlement Discussions with attorney; 5) Discussions with designated Representatives Regarding Salary Negotiations; 6) International, Interstate and Tribal Negotiations; and 7) Purchase, Sale or Lease of Real Property.