

# Pine Strawberry Water Improvement District ("PSWID")

## PUBLIC NOTICE AND AGENDA

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the PSWID Board of Directors, members of the District, and the general public that the District will hold a

### REGULAR MEETING

of the Board of Directors at the following time and place:

**Thursday, July 20, 2017 at 6:00 P.M. at the PSWID Administrative Office,  
6306 W. Hardscrabble Mesa Rd., Pine, Arizona 85544**

*The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.*

*NOTE: Any person is permitted and encouraged to speak on any of the following agenda items. If you wish to speak on any agenda item below, please fill out the blue card from the sign-in table and hand it to the Secretary. When the Board considers the agenda item, you will be called to provide your comments. Please see further procedures and limitations on public comments below.*

### Agenda for the Meeting

#### 1. CALL TO ORDER

#### 2. PLEDGE OF ALLEGIANCE

#### 3. ROLL CALL OF BOARD MEMBERS/ DECLARATION OF QUORUM

#### 4. CALL FOR MOTION TO APPROVE MINUTES OF THE FOLLOWING MEETING(S):

June 15, 2017

#### 5. REPORTS TO THE BOARD:

a	Chairman's Report	Maheer Hazine
b	Treasurer's Report	Sharon Hillman
c	Secretary's Report	Larry Bagshaw
d	District Manager's Report	Greg Smith

#### 6. CONSENT AGENDA:

All items contained on the Consent Agenda are considered to be routine or have previously been reviewed by the Board and will be voted on by a single motion. There will be no separate discussion of these items unless a Board member so requests, in which event the agenda item will be removed from the Consent Agenda and considered separately immediately following the Consent Agenda.

- a. Support Services Committee
  - Report on FY17 Auditor selection (See Item 9.i below)
- b. Water Enhancement Committee
  - Call for volunteers.
- c. Customer Service Issues Update
- d. Contract Field Manager's Report
  - See attached report.

**7. CONSIDERATION AND DISCUSSION OF GENERAL UNSCHEDULED COMMENTS FROM THE PUBLIC.**

Those wishing to address the Board need not request permission in advance. Any such remarks shall be addressed to the Board as a whole and not to any member thereof. Such remarks shall be limited to three (3) minutes unless additional time is granted by one or more of the Board members. At the conclusion of the unscheduled comments, individual members of the Board may respond (but not discuss) to the item addressed at the discretion of the Chairman, or they may ask staff to review the matter or ask that the matter be placed on a future agenda. The Chairman of the meeting may limit the number and length of public comments in order to maintain a reasonable meeting schedule.

**8. OLD BUSINESS**

- I. **DISCUSS AND TAKE POSSIBLE ACTION REGARDING EUSI PROJECT PERFORMANCE PARTNERSHIP NOTICE** Maher Hazine-
- II. **DISCUSS AND TAKE POSSIBLE ACTION REGARDING PSWID'S POSITION AND OPTIONS RELATIVE TO EXERCISING THEIR RIGHT TO DISCONTINUE THE AMENDED AND RESTATED AGREEMENT FOR OPERATIONS, MAINTENANCE AND MANAGEMENT SERVICES WITH CH2M** Maher Hazine
- III. **DISCUSS AND TAKE POSSIBLE ACTION REGARDING THE STATUS, PRIORITIZATION AND FUNDING OF CAPITAL PROJECTS** Greg Smith

**9. NEW BUSINESS**

- I. **DISCUSS AND TAKE POSSIBLE ACTION REGARDING SELECTION OF AUDITOR FOR FY17 ANNUAL REPORT.** Forrest McCoy
- II. **DISCUSS AND TAKE POSSIBLE ACTION REGARDING SUBMITTING A RESOLUTION TO "WIFA" FOR A DRINKING WATER STATE REVOLVING FUND LOAN TO ASSIST THE DISTRICT MAKE NECESSARY REPAIRS AND OTHER IMPROVEMENTS TO THE DISTRICT'S INFRASTRUCTURE.** Maher Hazine / Greg Smith
- III. **DISCUSS AND TAKE POSSIBLE ACTION REGARDING APPROVAL OF A PROPOSAL FROM EPS GROUP TO ASSIST THE DISTRICT IN THE PREPARATION OF A PRELIMINARY ENGINEERING REPORT WHICH WILL PROVIDE SUPPORT OF THE DISTRICT'S WIFA LOAN APPLICATION AND AUTHORIZATION TO PROCEED.** Maher Hazine / Greg Smith
- IV. **DISCUSS AND TAKE POSSIBLE ACTION REGARDING SUBMITTING AN APPLICATION TO WIFA FOR A TECHNICAL ASSISTANCE GRANT TO ASSIST THE DISTRICT IN THE PREPARATION OF A PRELIMINARY ENGINEERING REPORT WHICH WILL PROVIDE SUPPORT FOR THE DISTRICT'S WIFA LOAN APPLICATION.** Maher Hazine / Greg Smith
- V. **DISCUSS AND TAKE POSSIBLE ACTION REGARDING POSSIBLE STAFF REORGANIZATION OF OFFICE FUNCTIONS OF THE DISTRICT.** Greg Smith
- VI. **DISCUSS AND TAKE POSSIBLE ACTION REGARDING JOB DESCRIPTIONS FOR VARIOUS STAFF POSITIONS.** Greg Smith
- VII. **DISCUSS AND TAKE POSSIBLE ACTION REGARDING UPDATES TO THE DISTRICT'S EMPLOYEE HANDBOOK.** Sharon Hillman

**10. IDENTIFY POTENTIAL AGENDA ITEMS FOR THE NEXT SCHEDULED BOARD OF DIRECTORS MEETING ON JULY 20, 2017**

**11. MOTION TO ADJOURN**

*PERSONS WITH DISABILITIES: If any disabled person needs any type of accommodation, please notify the PSWID prior to the scheduled meeting time by calling 928-476-4222.*