

PINE-STRAWBERRY WATER IMPROVEMENT DISTRICT

SUPPORT SERVICES COMMITTEE MEETING

**Wednesday, February 28 at 2:00 pm
PSWID Administrative Offices
6306 W. Hardscrabble Road, Pine, AZ 85544**

I. CALL TO ORDER

II. ROLL CALL OF COMMITTEE MEMBERS

III. APPROVAL OF MINUTES

February 16, 2018

IV. REGULAR AGENDA ITEMS:

- A. Information/Discussion/Action regarding the RFQ for Legal Services for a new District Attorney
- B. Information/Discussion/Action regarding establishing a final list of Attorneys to be contacted by letter concerning the approved RFQ.
- C. Review and finalize the draft cover letter for use in mailing to the list of Attorneys.
- D. Information/Discussion/Action regarding approvals of advertising material announcing the issuance of the RFQ to the general public. Also includes the where and when the approved ad copy will be displayed.
- E. Discuss and determine responsibilities of committee members to achieve timely completion of items B, C, and D above.
- F. Information/Discussion/Action on future agenda items.

V. CALL TO THE PUBLIC

Call to the Public is held to provide individuals the opportunity to address the Support Services Committee on any issue within the jurisdiction of the Committee and for the Committee to hear issues of interest or concern from members of the District.

- Committee members cannot discuss items that are not specifically identified on today's agenda and they are therefore prohibited from discussing or taking any action on issues that are raised during the call to the public at this meeting.
- The Support Services Committee, by majority vote, may ask staff to review a matter and report back to the Committee at a later date or may ask that a matter be put on a future agenda for discussion and possible action.

The Support Services Committee may vote to go into Executive Session for the purpose of obtaining legal advice from the District's attorney on any matter listed on the agenda pursuant to Arizona Revised Statutes.