

Agenda Item 4 Consent Agenda 11-19-2015 Meeting

PROJECTS UPDATE-ACCOUNTING MANAGER

1. 8-26-2015 it was determined Fence at Strawberry Hollow 3 needed to be replaced around the building. Danny was to provide fence quotes to do this. Danny is having trouble getting any fence company to do a quote and commit to work that needs to be done. Apparently all fence companies are really busy right now. Danny to continue to follow up on this and get final fence quotes for this replacement. **An estimate was signed by Tom Weeks & Danny was to order fence work to be done on 11-9-2015. No update on status from Danny on this.**
2. 8-26-2015-MRW#1 & #2 Electrical & Generator permits finals.-I provided Danny with contact information at the County on 10-7-2015/Danny is to follow up with Electrician Curtis Palace Electric and County to get this resolved.-**No response from Danny on this project as of 11-16-2015.**
3. Strawberry Hollow 3 Well -9-2-2015 had discussion with Danny re: getting this well back on line. Still awaiting action plan and timeline from Danny on this.
4. Rim Wood Automation-Still awaiting decision from Board on this to proceed. To be discussed at this board meeting on 10-15-2015.-**Still no decision on how this will proceed as of 11-16-2015.**
5. Backflows-Now awaiting final decision from Board on how to proceed. To be discussed at this board meeting on 10-15-2015. **Committee was formed to write revised backflow process procedures as of 11-16-2015 no update as to status of this project**
6. Still awaiting Brown & Brown to complete tax roll information. We have one tenant that did not respond but we are moving forward. I provided plat maps of area to be included to Doug Brown on 10-9-2015/Attorney should be able to proceed. **The last customers documents were signed and sent to Doug Browns office on 11-9-2015, Doug Brown can now continue to complete the project.**
7. **Still awaiting Brown & Brown to get final signed documents on release of easement on Lot 71 Strawberry Creek Foothills-Fuller. Been awaiting finalization of this since April 2015.**
8. Had meetings with Office Staff and Field staff to go over El Dorado CS Ticket program and changes that would make the system more effective in data input and reporting. Sent information to El Dorado for pricing & timeline for these upgrades.
9. Upgrade to El Dorado system that was approved for this fiscal year has been scheduled to be done on Tuesday October 27 2015. **-This item was put off until Maher & myself can discuss with El Dorado.**
10. I have prepared the Customer Service Survey using Monkey Survey.com. It will be ready to go out to customers on November 2nd. Will send out to email customers first-then will put notice on bill to go to survey & will attach to website so when someone logs into the site for the next 90 days will ask them to do survey. Results analysis should be ready for board by January 21 2016 board meeting.-**Survey has gone out to all email customers as of 11-16-2015 & has been posted on our website for customers to complete. We have received about 400 responses as of 11-16-2015. Will continue to gather responses and report back to board in Dec board meeting.**