

**PINE-STRAWBERRY WATER IMPROVEMENT DISTRICT ("PSWID")
PUBLIC NOTICE AND AGENDA**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the PSWID Board of Directors, members of the District, and the general public that the District will hold a

REGULAR MEETING

of the Board of Directors at the following time and place:

Thursday, May 27, 2021

4:00 P.M. at the

PSWID Administrative Office,

6306 W. Hardscrabble Mesa Rd., Pine, Arizona 85544

Join our meeting from a computer, tablet or smartphone.

<https://global.gotomeeting.com/join/281745949>

You can also dial in using your phone.

United States: +1 (571) 317-3122

Access Code: 281-745-949

The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

NOTE: Any person is permitted and encouraged to speak on any of the following agenda items. If you wish to speak on any agenda item below, please fill out the blue card from the sign-in table and hand it to the Secretary. When the Board considers the agenda item, you will be called to provide your comments. Please see further procedures and limitations on public comments below.

AGENDA FOR THE MEETING

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. PRAYER**
- 4. ROLL CALL OF BOARD MEMBERS / DECLARATION OF QUORUM**
- 5. PRESENTATION TO ROSEMARY MCCOY Alan Kleinman**
- 6. CALL FOR MOTION TO APPROVE MINUTES OF THE FOLLOWING MEETING(S):**
 - April 22, 2021 Regular Board Meeting
 - May 13, 2021 Special Session

7. REPORTS TO THE BOARD:

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|---|--|----------------|
| a | WIFA/USDA/EUSI Program
Manager's Report | Paul Hendricks |
| b | Treasurer's Report | Sharon Hillman |
| c | Secretary's Report | Larry Bagshaw |
| d | General Manager's Report | |
| e | District Attorney's Report | Riley Snow |
| f | Chairman's Report | Alan Kleinman |
| g | Personnel Advisory Group Report | Tammy Albright |

8. CONSIDERATION AND DISCUSSION OF GENERAL UNSCHEDULED COMMENTS FROM THE PUBLIC.

Those wishing to address the Board need not request permission in advance. If you are interested in speaking, please fill out a blue card from the sign-in table and give it to the Secretary. Any such remarks shall be addressed to the Board as a whole and not to any member thereof. Such remarks shall be limited to three (3) minutes unless additional time is granted by one or more of the Board members. At the conclusion of the unscheduled comments, individual members of the Board may respond (but not discuss) to the item addressed at the discretion of the Chairman, or they may ask staff to review the matter or ask that the matter be placed on a future agenda. The Chairman of the meeting may limit the number and length of public comments in order to maintain a reasonable meeting schedule.

9. OLD BUSINESS

- I. DISCUSS AND TAKE POSSIBLE ACTION REGARDING AN UPDATE ON THE USDA GRANT/LOAN.** Sharon Hillman
- II. DISCUSS AND TAKE POSSIBLE ACTION REGARDING PURCHASING AN EXTENDED WARRANTY AND A PREVENTIVE SERVICE MAINTENANCE AGREEMENT FOR THE NEW BOBCAT MINI EXCAVATOR.** Bob Arbuthnot.
- III. DISCUSS AND TAKE POSSIBLE ACTION REGARDING HIRING A NEW GENERAL MANAGER.** Alan Kleinman.

10. NEW BUSINESS

- I. DISCUSS AND TAKE POSSIBLE ACTION REGARDING RETAINING DEAN SHAFFER AS A CONSULTANT WITH AN INITIAL COST OF \$5,000 RETAINER FEE.** Alan Kleinman
- II. DISCUSS AND TAKE POSSIBLE ACTION REGARDING ISSUING A CONTRACT TO TALLYHO ENGINEERING FOR THE PINE CREEK 2 WATERLINE DESIGN IN THE AMOUNT OF \$11,600.00.** Sharon Hillman
- III. DISCUSS AND TAKE POSSIBLE ACTION REGARDING THE 2021/2022 BUDGET.** Sharon Hillman
- IV. DISCUSS AND TAKE POSSIBLE ACTION REGARDING RATE CHANGES AND ADDITIONS.** Sharon Hillman
- V. DISCUSS AND TAKE POSSIBLE ACTION REGARDING ISSUING AN AUDITOR ENGAGEMENT LETTER.** Sharon Hillman.
- VI. DISCUSS AND TAKE POSSIBLE ACTION REGARDING SETTING UP A SYSTEM FOR MONTHLY REPORTS ON THE DISTRICT'S WELLS.** Larry Bagshaw
- VII. DISCUSS AND TAKE POSSIBLE ACTION REGARDING SETTING UP A SYSTEM FOR FOLLOWING UP ON CUSTOMER COMPLAINTS.** Larry Bagshaw
- VIII. DISCUSS AND ACCEPT THE RESIGNATION OF SHARON HILLMAN AND APPOINT A NEW TREASURER.** Alan Kleinman
- IX. DISCUSS AND TAKE POSSIBLE ACTION REGARDING APPOINTING A SUBSTITUTE SECRETARY.** Larry Bagshaw

11. IDENTIFY POTENTIAL AGENDA ITEMS FOR THE NEXT SCHEDULED BOARD OF DIRECTORS MEETING ON JUNE 24, 2021.

12. MOTION TO ADJOURN

PERSONS WITH DISABILITIES: If any disabled person needs any type of accommodation, please notify the PSWID prior to the scheduled meeting time by calling 928-476-4222.