

**PINE-STRAWBERRY WATER IMPROVEMENT DISTRICT**

**Regular Meeting**  
**Thursday Sept. 23, 2021 at 4:00 p.m.**  
**PSWID Administrative Office**  
**6306 W Hardscrabble Rd.**  
**Pine, AZ 85544**

**1. CALL TO ORDER**

Raymond Headings called the meeting to order at 4:00p.m.

**2. PLEDGE OF ALLEGIANCE**

Led by Raymond Headings

**3. PRAYER**

Offered by Raymond Headings

**4. ROLL CALL OF BOARD MEMBERS**

Conducted by Raymond Headings: Board members present: Roger Childers, Raymond Headings, and Larry Bagshaw. George Gorkowski was present via GoTo Meeting. A quorum was present. Paul Hendricks, EUSI, David Dickinson, the General Manager, and Sharon Hillman, the Finance Manager were also present. Riley Snow, the district's attorney was present via Go To Meeting.

**5. CALL FOR MOTION TO APPROVE MINUTES OF THE FOLLOWING MEETING(S):**

Sept. 2, 2021 Regular Meeting

Sept. 2, 2021 Study Session

George Gorkowski moved that the minutes be approved. Roger Childers seconded the motion. The motion carried unanimously.

**6. SELECT THE CANDIDATE FOR THE OPEN BOARD POSITION AND SWEAR THEM IN.** Raymond Headings. Cory Ellsworth had been offered the open board position. Morgan Motz had Cory read the oath of office and he was seated as the new board member.

**7. REPORTS TO THE BOARD**

- a. WIFA/EUSI Program Manager's Report and General Manager's Report – As posted to the website.
- b. Finance Manager's Report – As posted to the website.
- c. Treasurer's report – As posted to the website.
- d. Secretary's report – none.
- e. District Attorney's Report –none
- f. Chairman's report – As posted to the website
- g. Personnel Advisory Group Report – none

**7. CALL TO THE PUBLIC**

None

**8. OLD BUSINESS** None

**9. NEW BUSINESS**

- I. **DISCUSS AND TAKE POSSIBLE ACTION REGARDING THE RENTAL OF THE LAND BEHIND THE CURRENT OFFICE AND BRINGING THE FIELD OFFICE WITH A PORTABLE OFFICE ON SITE AND EVENTUALLY SELLING OF THE PROPERTY WHERE THE FIELD OFFICE IS PRESENTLY LOCATED.** Raymond Headings. The board has been in discussions with the property owner to potentially rent the back portion of the property for the field office. He is willing to rent it to PSWID for \$700 per month with a 3 year lease. This action would allow the District to move the field office to the headquarters location and sell the property on Pine Creek Canyon Road. The funds from that sale could be used to possibly purchase the current property in a few years or locate a site to move the entire facility. The landlord would like an answer this week. We have contacted APS regarding electrical service to the back and installing a meter pedestal with 200 amp service for the field office. They will be coming to give us an estimate. We are checking on getting a fully contained construction trailer for the field crew. There is enough space for all the storage containers, supplies, and equipment. The monthly cost estimate would be \$800 including utilities. After a short discussion about this, the board members agreed that it would be a benefit to have all employees and equipment at the same location. Larry Bagshaw moved that we negotiate the lease with the landlord and look into getting the construction trailer, the electrical hookup, moving everything over, and selling the other property. He also suggested we evaluate the property for a deep well site before selling it. Roger Childers seconded the motion. The motion carried unanimously.

**10. IDENTIFY POTENTIAL AGENDA ITEMS FOR THE NEXT SCHEDULED BOARD OF DIRECTORS MEETING ON OCTOBER 28, 2021.**

- I. Update on metrics
- II. Strawberry Ranch 1 & 2 engineering contract
- III. Closing on first two USDA loans.

**11. MOTION TO ADJOURN.** Larry Bagshaw moved the meeting be adjourned. Roger Childers seconded the motion. The motion carried unanimously.