



PINE-STRAWBERRY WATER IMPROVEMENT DISTRICT

Board Action Item

MEETING DATE:	05/26/2022
AGENDA ITEM:	6F
PRESENTER:	Raymond Headings
SUBJECT:	Chairman's Report

Board Update:

External Communication Updates:

We have been contacted by Elsa Steffanson with FireWise and she has offered to share her space with us at the upcoming festival this weekend. She has flyers on water conservation. Would like to take our large sandwich boards displaying the level of conservation and handouts of the steps of water conservation to distribute to the public if approved by the Board. Volunteers to occupy the booth are being sought.

Michele Ralston, Northern AZ Outreach & Constituent Services Representative to Mark Kelly has reached out to us apply to grants she has found and has also contacted AZ Community Foundation on our behalf to request a system assessment for future system planning.

Christopher Kuzdas has contacted the District to inform us that the State Legislature has been greatly ramping up & the proposed Rural Management Area bill. The AZ Water Authority bill has improved since we met with him a month ago. If the bill passes, rural communities like Pine & Strawberry will have more opportunities to benefit from investments in water, including grants, debt restructuring, & low interest loans. This would be in addition to the \$50MM/year that would be available to areas that opt into a locally managed RMA program if the bill passes. We have reached out for names & numbers to contact our State Legislators to support the bill.

IT Support:

Smart Systems is our current IT vendor who manages all of our IT needs. They sent in a contract renewal with and increase of \$900.00+ / month. It was mistakenly signed since it was outside of the Manager's approval authority. We are working with them on understanding the increase and negotiating with them to receive a reduction. Going forward their use needs to be limited & approved prior to making contact with them.

RAGHT:

The quarterly meeting for all trustees was attended and the financials were reviewed. A wellness program update as was other administrative topics was covered.

Personnel Advisory Group- Tammy Albright

Uniforms have been received and distributed to all field employees. This was a request made months ago and hope the field staff is happy with them.

SUPPORT SERVICES COMMITTEE-Tom Reski

Legal search Update. Three (3) interested firms responded with their "Statement of Qualifications" & are as follows:

Moyes Sellers & Hendricks

Snell & Wilmer

Clark Hill

Once the new legal team is contracted a procedure will be developed on when & who should make the contact with them since billing occurs with each contact.

WATER ENHANCEMENT COMMITTEE- Larry Bagshaw

A mock-up of the large signs to be at the entrance of Pine & Strawberry on the south & north ends of Rt 87/260 has been created for the Board to review. The conservation document was reviewed by the Board and the revised draft has been circulated for review. A possible amendment to the moratorium is being reviewed by the Board for their discussion & approval.

Engineering:

Planning meetings were attended in May. We are getting very close to placing the next projects out to bid.

A list of wells is being developed for deepening; confirming current depths, flow and encroachments to septic systems.

Training:

The Field staff continues to study & prepare for certifications. The field staff needs to review the safety procedures for EXCAVATIONS and it should be noted that NO employee shall enter any excavation over 5 feet deep which lacks proper shoring or at least 45 degrees of sloping. Employees MUST be tied off with a rope of adequate strength to support twice the weight of the entrant, however a tagline may be used if less than 4 feet.

Failure to comply with this safety procedure will result in discipline up to and including termination.