PINE-STRAWBERRY WATER IMPROVEMENT DISTRICT

Regular Meeting
Thursday December 1, 2022, at 4:00 p.m.
PSWID Administrative Office
6306 W Hardscrabble Rd.
Pine, AZ 85544

APPROVED

1. **CALL TO ORDER**
   Raymond Headings called the meeting to order at 4:15 p.m.

2. **PLEDGE OF ALLEGIANCE**
   Conducted by Raymond Headings

3. **MOMENT OF SILENCE**

4. **ROLL CALL OF BOARD MEMBERS**
   Conducted by Raymond Headings: Board members present: Raymond Headings, Sharon Hillman, George Gorkowski, Roger Childers, and Larry Bagshaw. A quorum was present. Jim Baldwin, Field Manager and Paul Hendricks, EUSI, were also present. Steve Wene, the district's attorney, was present via phone.

5. **CALL FOR MOTION TO APPROVE MINUTES OF THE FOLLOWING MEETING(S):**
   October 27, 2022 – Regular Meeting. Sharon Hillman moved that the minutes be approved. Roger Childers seconded the motion. The motion carried unanimously.

6. **REPORTS TO THE BOARD**
   a. WIFA/EUSI Program Manager's Report– As posted to the website.
   b. Field Manager's Report - As posted to the website.
   c. Finance Manager's Report – None
   d. Treasurer's report – None
   e. Secretary's report – None
   f. Vice Chairman's report – None
   g. District Attorney's Report –Steve Wene reported that the McKnight property purchase had closed, and he is checking with the county regarding us using the home for the office. He is looking into the Strawberry Hollow HOA request that we pay HOA dues for our well site. He doesn't think tracts are liable for HOA dues.
   h. Chairman's report – As posted to the website

7. **CALL TO THE PUBLIC.** James and Rebecca Rains are on the wait list for a meter. They were wondering when the moratorium would be lifted so they could start construction.

8. **OLD BUSINESS**

   I. **DISCUSS AND TAKE POSSIBLE ACTION REGARDING A REPORT FROM ASTERRA ABOUT THE LEAK DETECTION PROGRAM.** Sharon Hillman. Asterra discovered 10 leaks which had a staggering volume of water loss. When those leaks are fixed, we should recover 23 million gallons per year and

significantly reduce our lost and unaccounted for water. The cost of the program was well worth the cost.

9. NEW BUSINESS

I. DISCUSS AND TAKE POSSIBLE ACTION REGARDING APPROVING THE 2022 AUDIT REPORT. Sharon Hillman. Sharon Hillman moved that the board accept the 2022 Audit Reports as presented and approve posting them to the district website. George Gorkowski seconded the motion. The motion carried unanimously.

II. **DISCUSS AND TAKE POSSIBLE ACTION REGARDING STRAWBERRY HOLLOW HOA REQUESTS REGARDING OUR WELL SITE AND ACCESS.** Sharon Hillman/Steve Wene. PSWID paid HOA dues to Strawberry Hollow in the amount of $400 annually from 2010 to 2015. We have not been billed since. The SHPOA is asking PSWID to start paying $718 annually beginning in 2022. We need to know if legally a utility tract has to pay HOA dues, and if any other of the utilities within the subdivision such as Alliant Gas are currently paying HOA fees. The field manager has resolved some of the other requests.

10. IDENTIFY POTENTIAL AGENDA ITEMS FOR THE NEXT SCHEDULED BOARD OF DIRECTORS MEETING ON JANUARY 26, 2023.

a. Special meeting on January 5 for swearing in board members and election of officers. Possible approval of contracts.

11. ADJOURNMENT. Sharon Hillman moved the meeting be adjourned. Roger Childers seconded the motion. The motion carried unanimously.

APPROVED