

PINE-STRAWBERRY WATER IMPROVEMENT DISTRICT

Study Session

Wednesday, June 28, 2023, at 3:00 p.m.

PSWID Administrative Office

6306 W Hardscrabble Rd.

Pine, AZ 85544

1. **CALL TO ORDER**

George Gorkowski called the meeting to order at 3:00 p.m.

2. **PLEDGE OF ALLEGIANCE** Led by George Gorkowski

3. **PRAYER** Offered by Steve Bowen

4. **ROLL CALL OF BOARD MEMBERS**

Conducted by George Gorkowski: Board members present: Larry Bagshaw, Sharon Hillman, George Gorkowski, Steve Bowen, and Victor Tayao. Cory Ellsworth was present via Go to Meeting. A quorum was present. Steve Wene, our attorney, was present via Go to Meeting.

5. **COMMENTS FROM THE PUBLIC**

None

6. **TRAINING SESSION ABOUT OPEN MEETING LAWS AND PUBLIC RECORDS.** Steve Wene.

Steve Wene discussed open meeting laws and areas the board needs to improve on. The board needs to act in the best interest of the district, perform their duties legally, and stay within legal parameters. The board cannot delegate their power of decision making and board members cannot vote on items that they have a financial interest regarding. Please do not reply at all to any emails. The board needs to understand the district's by-laws and rules and regulations. Any meeting with a quorum of board members must be open to the public and agendaized. He recommended that agendas be posted 48 hours in advance of meetings, although 24 hours is required. Agendas per the rules and regulations are created by the secretary and chairman, but input from board members and the public is allowed in the creation of the agendas. Regarding public comments, there are three options. First, we can decide not to have any comments. Second, we can have all comments at the beginning of the meeting regardless of their topic. Third, we can have comments not on agenda items at the beginning of the meeting and then comments regarding agenda items at the time the item is addressed. Comments should be limited to 3 minutes. Executive sessions are expressly for personnel issues, legal issues, and real property issues. Motions cannot be made during executive sessions. During regular meetings, motions can be made to approve, deny, amend, or table items. Meetings should take less than an hour. Future agenda items should be summarized. The meeting minutes should be available within 3 working days after the meeting.

7. **ADJOURNMENT.** Larry Bagshaw moved that the meeting be adjourned. Sharon Hillman seconded the motion. The motion carried unanimously.