

PINE-STRAWBERRY WATER IMPROVEMENT DISTRICT

Special Session

Tuesday, November 19, 2024, at 5:00 p.m.

PSWID Administrative Office

6306 W Hardscrabble Rd.

Pine, AZ 85544

1. CALL TO ORDER Cory Ellsworth called the meeting to order at 5:00 p.m.

2. PLEDGE OF ALLEGIANCE Conducted by Sharon Hillman

3. ROLL CALL OF BOARD MEMBERS

Conducted by Cory Ellsworth: Board members present: Larry Bagshaw, and Sharon Hillman. Cory Ellsworth, Victor Tayao, and Brent Pruett attended via Go to Meeting. A quorum was present. Also present were Steve Bowen, District Manager, and Becky Bagshaw, scribe.

4. BUSINESS:

- I. DISCUSS AND TAKE POSSIBLE ACTION REGARDING ISSUING A CONTRACT FOR THE PINE COVE WATERLINE PROJECT TO MOUNTAIN HIGH EXCAVATING.** Sharon Hillman. One bid was received from Mountain High Excavating. The project will be completed with the Water Infrastructure 75% Grant Funds. The waterlines are all black sewer pipes and many of the services are in the backyards. The new lines and services will be on the roads. The cost will be \$1,351,394. Sharon Hillman made a motion to award the Pine Cove waterline project to Mountain High Excavating in the amount of \$1,351,394 and authorize the chairman or vice-chairman to sign the contract documents. Larry Bagshaw seconded the motion, The motion carried unanimously.
- II. DISCUSS AND TAKE POSSIBLE ACTION REGARDING ISSUING A CONTRACT FOR THE SV3 PROJECT TO SUMMITT BUILDERS OF FLAGSTAFF.** Sharon Hillman. This is not ready to act on yet, as negotiations on pricing are still ongoing. Sharon Hillman moved that this be tabled. Larry Bagshaw seconded the motion. The motion carried unanimously.
- III. DISCUSS AND TAKE POSSIBLE ACTION REGARDING A CUSTOMER WHO HAS NOT PAID HIS WATER BILL SINCE FEB 25, 2023, DUE TO HIS BANKING INFORMATION BEING SET UP INCORRECTLY FOR AUTOPAY.** Steve Bowen. This customer has not paid the bill as another customer was paying for the water due to an internal error. The second customer has been credited with the amount that was paid for the water. The customer is stubborn about paying. He admits he used the water but wants the district to pay for his usage due to the error. He did receive

billing from the district. The board agreed that the customer must pay for his water. Sharon Hillman moved the board direct Steve Bowen to contact the customer and collect the money either in a lump sum or by installment. Larry Bagshaw seconded the motion. The motion carried unanimously.

5. IDENTIFY POTENTIAL AGENDA ITEMS FOR THE NEXT SCHEDULED BOARD OF DIRECTORS MEETING ON DECEMBER 5, 2024.

I. Contract for SV3 Project to Summitt Builders of Flagstaff

6. MOTION TO ADJOURN. Sharon Hillman moved the meeting be adjourned. Larry Bagshaw seconded the motion. The motion carried unanimously.