

Pine-Strawberry Water Improvement District (“PSWID”)

REGULAR MEETING MINUTES

of the Board of Directors at the following time and place:

Thursday, November 20, 2025, 5:00 p.m.

**Pine-Strawberry Water Improvement District Administration Building
6306 W. Hardscrabble Mesa Rd., Pine, Arizona 85544**

MINUTES OF THE MEETING

- 1) **CALL TO ORDER** – Cory Ellsworth
- 2) **PLEDGE OF ALLEGIANCE** – Cory Ellsworth
- 3) **PRAYER** – Cory Ellsworth
- 4) **ROLL CALL OF BOARD MEMBERS / DECLARATION OF QUORUM**
 - a) Present: Roger Childers, David Diggs, Kent Thompson, Cory Ellsworth, Beth Pierson, Teresa Hansenwinkel
 - b) Online: Brent Pruitt
- 5) **CALL FOR MOTION TO APPROVE MINUTES OF THE FOLLOWING MEETING(S):**
 - a) 10232025 Regular Meeting Minutes - Draft
 - i) Motion – Roger Childers, 2nd – David Diggs, All said Aye
- 6) **REPORTS TO THE BOARD:**
 - a) District Manager Report – Melissa Durbin
 - i) As posted to the website.
 - b) District Attorney’s Report – Steve Wene
 - i) Two ongoing issues; SV3 Litigation & AG complaint about not posting minutes in 2024 (corrected).
- 7) **PUBLIC COMMENTS REGARDING ISSUES NOT ON THE AGENDA.**
 - a) None
- 8) **BUSINESS DISCUSSION** and possible action regarding the following items:
 - a) WIFA/EUSI Program Manager’s Report – Paul Hendricks

- i) As posted to the website.
- b) RCAC committee update – Kent Thompson
 - i) The committee is working on an analysis of capital equipment improvements going out six years.
- c) Pricing of projects and special fees related to projects
 - i) Motion to Discuss and approve a New Service Fee Policy, Residential and Commercial Delinquent Fees and clarification of Special Requests from customers – Teresa Hasenwinkel, 2nd = Kent Thompson, All said Aye.
- d) Approval of Final Audited Financial Statement as presented and authorize Staff to publish it on the PSWID website – Teresa Hasenwinkel
 - i) As posted to the website
 - ii) Motion to approve – Beth Pierson, 2nd – Cory Ellsworth, All said Aye
- e) What are the next steps with Ponderosa Water Company? – Cory Ellsworth
 - i) Ponderosa Water is renewing their request to connect to PSWID water. Interconnect is done except for meter that needs to be installed.
 - ii) Motion to agree to do interconnect pending commercial due diligence of servicing customers versus just selling water to Ponderosa Water – Beth Pierson, 2nd – Teresa Hasenwinkel, All said Aye.
- f) Proposal for December 18th Focus Group meeting @ 2:00 PM – Beth Pierson
 - i) Meeting will be at Cultural Hall.
 - ii) Request for Board member to invite 2 knowledgeable people to attend the meeting .

9) IDENTIFY POTENTIAL AGENDA ITEMS FOR THE NEXT SCHEDULED BOARD OF DIRECTORS' MEETING ON DATE:

- a) Consider offering the house located on the SV3 property up for purchase & removal for approximately 2 months before contracting the house for demolition.
- b) RCAC Committee update – Kent Thompson
- c) Should PSWID take over the entire Ponderosa Water Company or just provide an interconnect service along with adding the charge of a meter installation?

11) MOTION TO ADJOURN

- a) Motion to adjourn – David Diggs, 2nd – Teresa Hasenwinkel, All said Aye