

# Pine-Strawberry Water Improvement District (“PSWID”)

## **REGULAR MEETING MINUTES**

of the Board of Directors at the following time and place:

**Thursday, December 18, 2025, 5:00 p.m.**

**Pine-Strawberry Water Improvement District Administration Building  
6306 W. Hardscrabble Mesa Rd., Pine, Arizona 85544**

## **REGULAR MEETING MINUTES**

1. **a. CALL TO ORDER, b. PLEDGE OF ALLEGIANCE, c. INVOCATION and d. ROLL CALL**
  - a. Beth Pierson
  - b. Beth Pierson
  - c. Roger Childers
  - d. Present: Roger Childers, David Diggs, Beth Pierson, Teresa Hasenwinkel
    - i. Declaration of a Quorum – Beth Pierson
2. APPROVAL OF MINUTES OF THE FOLLOWING MEETING(S):
  - a. Regular Meeting held on 11-20-2025 – Draft
    - i. Motion to approve – Teresa Hasenwinkel, 2<sup>nd</sup> – Beth Pierson, All said Aye
3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA. Members of the public may address the Board of Directors regarding items not on the Agenda. If you wish to speak on a matter not on this Agenda, please fill out the blue card from the sign-in table. Such remarks shall be limited to three (3) minutes.
4. REPORTS TO THE BOARD. No discussion is allowed.
  - a. District Manager Report – Melissa Durbin
    - i. As posted to the website
  - b. District Attorney’s Report – Steve Wene
    - i. Nothing to report
5. REGULAR AGENDA ITEMS The following topics may be subject to Board of Directors consideration, discussion, approval, or other action. All items are set for possible action. Any person is permitted and encouraged to speak on any of the following agenda items. If you wish to speak on a matter, please fill out the blue card from the sign-in table. When the Board considers the agenda item, you will be asked to provide your comments. Such remarks shall be limited to three (3) minutes.
  - A. Report on all improvement projects including SV3 and Cemetery Rd. Improvements – Paul Hendricks
    - i. As posted to the website
  - B. Single audit approval – Teresa
    - i. Motion to approve the audit – Roger Childers, 2<sup>nd</sup> – Beth Pierson, All said Aye

- C. RCAC update – Beth Pierson.
  - I. Note: Public hearing on Jan 22 at 2 pm at Community Center
  - II. Target date for a rate decision is April 2, 2026
- D. House options at SV3 well site – Beth Pierson
  - I. Motion to table this item – Beth Pierson, 2<sup>nd</sup> –
- E. Ponderosa Water interconnect update – David Diggs
  - I. Ponderosa Water is looking for PSWID as a back-up supply of water.
  - II. PSWID will present a proposal to Ponderosa Water in January 2026.
- F. Use of District credit card – Teresa
  - I. Admins have a limit of \$5K, District Manager would have a limit of \$15K
  - II. Motion to provide a credit card to the District Manager – Beth Pierson, 2<sup>nd</sup> – David Diggs, All said Aye

6. IDENTIFY POTENTIAL AGENDA ITEMS FOR THE NEXT SCHEDULED BOARD OF DIRECTORS' MEETING ON DATE.

- a. House options at SV3 well site – Beth Pierson
- b. RCAC update
- c. Ponderosa Water bid update
- d. Election of officers for 2026

7. MOTION TO ADJOURN - Beth Pierson, 2<sup>nd</sup> – Teresa Hasenwinkel, All said Aye

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