

## **Pine-Strawberry Water Improvement District ("PSWID")**

### **REGULAR MEETING MINUTES**

of the Board of Directors at the following time and place:

**Thursday, April 23, 2026, 4:00 p.m.**

**Pine-Strawberry Water Improvement District Administration Building  
6306 W. Hardscrabble Mesa Road, Pine, Arizona 85544**

### **REGULAR MEETING MINUTES**

1. CALL TO ORDER – Cory Ellsworth at 4:00PM
2. PLEDGE OF ALLEGIANCE – Cory Ellsworth
3. INVOCATION – Roger Childers
4. ROLL CALL – Cory Ellsworth
  - a. Present: David Diggs, Kent Thompson, Cory Ellsworth, Beth Pierson, Teresa Hasenwinkel, Roger Childers, Brent Pruitt-absent.
  - b. Declaration of a Quorum – Cory Ellsworth
5. APPROVAL OF MINUTES OF THE FOLLOWING MEETING(S):
  - a. Regular Meeting held on 03-26-2026 – Draft
    1. Motion to approve – (Roger Childers), 2<sup>nd</sup> – (Teresa Hasenwinkel), All said Aye.
6. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA. Members of the public may address the Board of Directors regarding items not on the Agenda. If you wish to speak on a matter not on this Agenda, please fill out the blue card from the sign-in table. Such remarks shall be limited to three (3) minutes.
7. REPORTSTOTHE BOARD. No discussion is allowed.
  - A. Secretary (Kent Thompson)

Noted he had attended his first meeting as a board member one year ago and was encouraged by the quality and direction of the board and thanked the staff and board members for all their help.
  - B. Treasurer (Teresa Hasenwinkel)

Stated the District was not just on budget but we have spent less than expected so for the current fiscal year. The District is in excellent shape financially.
  - C. Vice Chairman (Beth Pierson)

Mention what a great job our District Manager (Melissa Durbin) was doing managing the District. This includes our improved relationship with contractors and vendors plus our community outreach.
  - D. Chairman (Cory Ellsworth)

Update on the SV3 house demolition –it is in progress. The neighborhood was notified this was going to be done.

8. **REGULAR AGENDA ITEMS** The following topics may be subject to Board of Directors consideration, discussion, approval, or other action. All items are set for possible action. Any person is permitted and encouraged to speak on any of the following agenda items. If you wish to speak on a matter, please fill out the blue card from the sign-in table. When the Board considers the agenda item, you will be asked to provide your comments. Such remarks shall be limited to three (3) minutes.

A. WIFA/EUSI Program Manager's Report – (Paul Hendricks)

1. Summit construction has a plan to get the SV3 tank overflow and drain system modified per redesign. They will be pouring the concrete pads for the well head plus other equipment and do final grading and gravel placement after the house demo is complete.
2. Apache Underground and Excavating has completed the installation of the three-phase conduit underground per APS desired routing changes.
3. APS will have power pulled in for well commissioning May to late June.
4. Apache Underground & Excavating Inc. has been awarded the bid for installation of the SV-1 & 2 phase 1 pipeline. Installation will begin as soon as specialized components are delivered. Construction is expected to take approximately 30 days.

B. District Manager's Report (Melissa Durbin)

1. Lead and Copper pot holing on service lines continues. No water quality issues.
2. Known water loss was down from last month at 24% vs 33% last month. We experienced two main breaks.
3. Water conservative campaign will be presented at Pine Strawberry Elementary on April 24<sup>th</sup>.
4. Upcoming Capital improvement project for Pinecone Trail coming soon.

C. District Attorney Report (Steve Wene)

1. No new issues. Still working with David Diggs on the Ponderosa Water Company contract and one issue is still pending on the Rim View Condemnation.

D. Ponderosa Water Company Contract Status (David Diggs) We have answered the concerns and it is up to Ponderosa to accept the contract. Still Pending.

E. Discussion of Rates and Fees. Tabled to next month's meeting.

F. Notification of Pending Election—Three PSWID board positions are up for election in the General Election on Nov.3,2026. Application packets are available at the district office. Required notices have been be posted at required sites.

G. Public Hearings for the Fiscal Year 2027 budget.

Motion to opening the public hearing for the proposed budget public discussion:

Motion--(Cory Ellsworth), 2nd--- (Beth Pierson),—All said aye.

1. Kristie Allen reports: Water base and usage fees and property taxes will all increase by 4.7%. The Budget recognizes 3.0% as the average inflationary rate.
2. Some of the District Capital Inventory Maintenance and Replacement funds will come From fee and tax increases and the rest from existing excess unrestricted funds gained by Better monetary Management. These funds will also be used additional Capital Improvement Projects.
3. 1.5M in borrowed funds from WIFA and USDA are budgeted to enhance Capital Improvement projects as well.
4. 150K is being rolled over from Field Equipment Costs in anticipation major necessary Field Equipment purchases.

Motion to end Public Budget Hearing for Fiscal Year 2027. Motion (Beth Pierson) 2<sup>nd</sup> – (Roger Childers), All said aye.

9. IDENTIFY POTENTIAL AGENDA ITEMS FOR THE NEXT SCHEDULED BOARD OF DIRECTORS' MEETING ON DATE.

- A. WIFA & WIFW/EUSI Program manager's report (Paul Hendricks)
- B. District Manager's Report --(Melissa Durbin)
- C. District Attorney's Report --(Steve Wene)
- D. Ponderosa Water contract status. (David Diggs)
- F. SV1 and SV2 Waterline improvement Phase 2.
- E. Discuss Rates and Fees Schedule.
- F. Notification of pending election for three District board member seats in 2026.
- G. Public Hearings for the Fiscal Year 2027 budget.

10. MOTION TO ADJOURN – Motion – (Teresa Hasenwinkel), 2<sup>nd</sup> – (Kent Thompson), – All said Aye.